

APPENDIX 3

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 DECEMBER 2023 - 31 MARCH 2024

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four-month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

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Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Phil Porter
Chief Executive

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FORWARD PLAN INDEX OF ITEMS

| Item Heading | Officer Contact |
|--|--|
| Crosby New Library Outline Business Case Update | Joanne Doyle joanne.doyle@sefton.gov.uk Tel: 0151 934 2691 |
| Culture Strategy | Mark Snaylam Mark.snaylam@sefton.gov.uk |
| Business Case for Proceeding with Phase 1 of The Strand Re-purposing Programme | Nicky Owen nicky.owen@sefton.gov.uk |
| Sefton Hospitality Operations Limited - Business Plan | Stephen Watson stephen.watson@sefton.gov.uk |
| Southport Business Improvement District | Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315 |
| Sandway Homes Limited Phase 1 Business Plan Update | Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842 |
| Approval of Sandway Homes Phase 1A Business Plan | Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842 |
| Homelessness and Rough Sleeping Strategy 2024-2029 | Graham Parry graham.parry@sefton.gov.uk Tel: 0151 934 3446 |

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|---|---|-----|------------------|-----|
| Details of Decision to be taken | Crosby New Library Outline Business Case Update To provide an update on the Crosby New Library Outline Business Case. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 7 Dec 2023 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Part exempt (Part 3) | | | |
| Wards Affected | Blundellsands; Church; Manor; Victoria | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Lead Director | Executive Director - Place | | | |
| Persons/Organisations to be Consulted | Not directly relating to this report. | | | |
| Method(s) of Consultation | Not directly relating to this report. | | | |
| List of Background Documents to be Considered by Decision-maker | Crosby New Library Outline Business Case Update | | | |
| Contact Officer(s) details | Joanne Doyle joanne.doyle@sefton.gov.uk Tel: 0151 934 2691 | | | |

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| Details of Decision to be taken | Culture Strategy To seek approval of Sefton's Culture Strategy and to set up a steering group for the Borough Of Culture 2025 | | | |
| Decision Maker | Cabinet Council | | | |
| Decision Expected | 7 Dec 2023 18 Jan 2024 | | | |
| Key Decision Criteria | Financial | No | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Lead Director | Executive Director Executive Director | | | |
| Persons/Organisations to be Consulted | Residents of the borough; Culture Strategy Steering Group | | | |
| Method(s) of Consultation | Surveys; Meetings; User groups | | | |
| List of Background Documents to be Considered by Decision-maker | Culture Strategy | | | |
| Contact Officer(s) details | Mark Snaylam Mark.snaylam@sefton.gov.uk | | | |

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| Details of Decision to be taken | <p>Business Case for Proceeding with Phase 1 of The Strand Re-purposing Programme</p> <p>Cabinet report detailing the proposals for proceeding with delivery of Phase 1 of The Strand Re-purposing Programme, which is being funded by £20m Capital Levelling Up Funding (“CLUF”) awarded to the Council by the Department for Levelling Up, Housing and Communities (“DLUHC”). The report includes the Business Case for the development, including an updated Business Plan for the Strand’s operating costs and income over the coming 3 years, fully accounting for proceeding with the development project.</p> | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | <p>7 Dec 2023</p> <p>Decision due date for Cabinet changed from 02/11/2023 to 07/12/2023. Reason: to allow time for further consultation on the proposed full designs for Phase 1 and accommodate any decided changes into the budget and programme</p> | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Part exempt (Part 3) | | | |
| Wards Affected | Linacre | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Lead Director | Assistant Director of Place (Commercial Development) | | | |
| Persons/Organisations to be Consulted | Members, officers, LCR Combined Authority, Strand tenants, statutory consultees (Utility companies, police, fire brigade) local community groups and residents. | | | |
| Method(s) of Consultation | Emails, letters, meetings, a dedicated website and a unit in the Strand Shopping Centre. | | | |
| List of Background Documents to be Considered by Decision-maker | Business Case for Proceeding with Phase 1 of The Strand Re-purposing Programme | | | |
| Contact Officer(s) details | Nicky Owen nicky.owen@sefton.gov.uk | | | |

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| Details of Decision to be taken | Sefton Hospitality Operations Limited - Business Plan Updated business plan for 2023-26 for SHOL | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 7 Dec 2023 Decision due date for Cabinet changed from 02/11/2023 to 07/12/2023. Reason: work is ongoing on the updated business plan | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Lead Director | Executive Director - Place | | | |
| Persons/Organisations to be Consulted | Led by company with input from board and council officers | | | |
| Method(s) of Consultation | Led by company with input from board and council officers | | | |
| List of Background Documents to be Considered by Decision-maker | Sefton Hospitality Operations Limited - business plan | | | |
| Contact Officer(s) details | Stephen Watson stephen.watson@sefton.gov.uk | | | |

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| Details of Decision to be taken | Southport Business Improvement District Southport Business Improvement District Business Plan for 2024-2029 and ballot approvals. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 7 Dec 2023 | | | |
| Key Decision Criteria | Financial | No | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | Cambridge; Dukes | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Lead Director | Executive Director - Place | | | |
| Persons/Organisations to be Consulted | Officers, Members and Businesses | | | |
| Method(s) of Consultation | The BID will undertake extensive consultation with all businesses within the BID area. The outcomes of this consultation will be included within the report. | | | |
| List of Background Documents to be Considered by Decision-maker | Southport Business Improvement District | | | |
| Contact Officer(s) details | Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315 | | | |

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| Details of Decision to be taken | Sandway Homes Limited Phase 1 Business Plan Update A report updating Cabinet on Sandway's Phase 1 Business Plan | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 7 Dec 2023 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Lead Director | Assistant Director of Place (Economic Growth and Housing) | | | |
| Persons/Organisations to be Consulted | None | | | |
| Method(s) of Consultation | None | | | |
| List of Background Documents to be Considered by Decision-maker | Sandway Homes Limited Phase 1 Business Plan Update | | | |
| Contact Officer(s) details | Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842 | | | |

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| Details of Decision to be taken | Approval of Sandway Homes Phase 1A Business Plan Approval of the Phase 1A Business Plan outlining future housing development by Sandway Homes. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 1 Feb 2024 Decision due date for Cabinet changed from 07/12/2023 to 01/02/2024. Reason: to enable firm costs, rather than indicative costs, to be obtained from a contractor | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Lead Director | Assistant Director of Place (Economic Growth and Housing) | | | |
| Persons/Organisations to be Consulted | None | | | |
| Method(s) of Consultation | None | | | |
| List of Background Documents to be Considered by Decision-maker | Approval of Sandway Homes Phase 1A Business Plan | | | |
| Contact Officer(s) details | Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842 | | | |

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| Details of Decision to be taken | Homelessness and Rough Sleeping Strategy 2024-2029 The Homelessness Act 2002 requires every Local Authority to publish a Homelessness Strategy at least every 5 years. This Strategy seeks to tackle all forms of homelessness and end rough sleeping. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 7 Mar 2024 Decision due date for Cabinet changed from 07/12/2023 to 07/03/2024. Reason: To comply with the consultation period | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Lead Director | Assistant Director of Place (Economic Growth and Housing) | | | |
| Persons/Organisations to be Consulted | Public Consultation and Engagement Panel; key agencies linked to homelessness | | | |
| Method(s) of Consultation | Presented to the Public Consultation and Engagement Panel in July 2023 with a large number of key agencies linked to homelessness engaged with as well as interviews with lived experience. | | | |
| List of Background Documents to be Considered by Decision-maker | Homelessness & Rough Sleeping Strategy 2024-2029 | | | |
| Contact Officer(s) details | Graham Parry graham.parry@sefton.gov.uk Tel: 0151 934 3446 | | | |